

AI Awareness Training Program

Recognize benefits, manage risks, and ensure responsible, ethical, and secure use of AI across your organization

Course title	<i>AI Awareness Training Program</i>	Course code	<i>SL-AI-301</i>
Duration	<i>30 Minutes</i>	Level	<i>Beginner</i>
Audience	<i>Employees & Contractors</i>	Format	<i>E-learning</i>
Language	<i>English</i>	Last updated	<i>08.09.2026</i>

Course Description

Have you ever wondered how Artificial Intelligence is transforming your workplace, and what responsibilities come with its use? This course will empower you to confidently leverage AI technologies while staying compliant with company policies and global regulations like the EU AI Act. Explore what AI is, how it works, and practical ways to use it in your daily tasks. Learn to recognize benefits, manage risks, and ensure responsible, ethical, and secure adoption of AI across your organization.

Learning Objectives

- *Recognize key AI concepts including Artificial Intelligence, Machine Learning, Deep Learning, and Generative AI.*
- *Explain how Generative AI produces outputs and describe its strengths and limitations.*
- *Apply the principles of responsible, ethical, and secure AI use.*
- *Assess AI outputs for accuracy, bias, privacy concerns, and other compliance risks.*
- *Construct compliant and effective prompts for better AI outputs.*

Course Structure

1. AI Fundamentals

- Understanding AI
- More on Generative AI
- Practical AI at Work

- d. AI Security and Compliance
- e. Navigating the EU AI Act
- f. Ethics and Fairness
- g. Effective and Compliant AI Interactions

2. Conclusion

- a. Quiz
- b. A Summary Checklist

Assessment & Certification

You need to pass the Quiz with 80% pass mark.

A certificate of completion is issued on finishing all the course.